

Counselling Guidelines for Admissions to M.Tech. through MET-2022



**Madan Mohan Malaviya University of Technology
Gorakhpur-273010**

Information cum-Guidelines for Admission to M.Tech. through MET-2022

1. **Applications for admission to M.Tech Programme for the session 2022-23 are to be submitted online only.** Candidates are required to fill the Application Form for online counseling through the link provided on the university website: www.mmmut.ac.in.
2. The registration for counseling can be done through the university website www.mmmut.ac.in.
3. All the eligible candidates of MET-2022 may apply for online counselling for the admission in M.Tech at M. M. M. University of Technology, Gorakhpur for the session 2022-23 as per their eligibility criteria given in University Admission Brochure-2022.
4. The online counselling registration fee is **Rs. 2000/- (Non-Refundable)** which can be paid in online mode during online registration process.
5. Candidates are advised to read these guidelines carefully, check their eligibility and applicable reservation category, subcategory, gender etc. before filling and submitting the online registration form. The university shall not be responsible for any mistake committed by the candidates in filling the online application form.
6. The admission to **M.Tech** Programme is open to all MET-2022 qualified candidates.
7. The candidates who have successfully registered online, uploaded their documents, locked their choices etc. within stipulated time period will be considered for document verification. The candidates who's documents have been successfully verified will be considered for seat allotment during various rounds of seat allotment.
8. **There is no provision to change/modify the locked choices at any stage of the counselling. However, upto two days before the declaration of first round seat allotment, the candidates may alter/add the choices by paying a fee of Rs. 1000/-.** A request mail for this purpose will have to be sent at correction@mmmut.ac.in from the registered mail-id of the candidate.
9. No fresh candidate will be allowed to register for counselling after the last date of the registration, as per the counselling schedule available on the website.
10. For any clarification regarding eligibility, category, subcategory, etc. for admission at MMMUT, Gorakhpur, please refer the University Admission Brochure-2022. The information given in University Admission Brochure-2022 shall be final and binding upon all the candidates.
11. Accepting admission in MMMUT Gorakhpur implies the acceptance by candidate and his/her parents/guardians with all the provisions given in the guidelines. Any

change in the rules, regulations, fee etc. of the University shall apply mutatis mutandis to the admitted candidates.

12. Candidates claiming the benefits of EWS reservation have to upload **EWS certificate issued after March 31, 2022** on the prescribed format given in Admission Brochure-2022, failing which the candidate will be considered for seat allotment as per her/his General Rank.
13. Candidates claiming benefits of OBC reservation have to upload **OBC certificate issued after March 31, 2022 (mandatory due to the condition of creamy layer for OBC)** on the prescribed format given in Admission Brochure-2022, failing which the candidate will be considered for seat allotment as per her/his General Rank.
14. All the relevant original documents will be verified at the time of physical reporting at University along with one set of self-attested copy of required documents, failing which the provisional admission offered by university will be cancelled and fee deposited will be forfeited.
15. M.Tech candidates, whose result of the qualifying examination is awaited till the date of uploading the scanned copy of original document, due to any reason whatsoever shall have to upload an undertaking that they will produce/upload their original documents on or before 31st October 2022, failing which admission of candidate will be cancelled and fee deposited will be forfeited.
16. The claim made by the candidate in the application form submitted to MET-2022 and candidate fails to upload the relevant documents against her/his claim in application form within stipulated time, will be liable for rejection of that claim and allotment of seats will be done as per modified record of the candidate.
17. If any information (document/declaration etc.) given/uploaded/submitted by the candidate is found false at any stage, his/her admission shall be cancelled, deposited University fee will be forfeited, and he/she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Gorakhpur court only.
18. The candidate has to deposit the confirmation fee of Rs. **40,000.00 (Rupees Forty Thousand only)** within stipulated time period after the seat allotment, failing which his/her allotted seat will be cancelled, and he/she cannot participate in subsequent round of seat allotment.
19. If a candidate wants to withdraw his / her candidature after seat allotment and deposition of the confirmation fee, the following refund policy shall be applicable for the refund of fee-

S. No.	Date of Receipt of Application	Amount to be Refunded
01.	Up to 31 August, 2022 (11:59 PM)	Full Refund of Fee without any cancellation charges
02.	After 31 August, 2022 and up to 07 Sept, 2022 (11:59 PM)	Full Refund of Fee after deducting Rs. 1000=00 as processing Fee.
03.	After 7 th September, 2022 and up to one day before (up to 05:00 PM) the Spot Counselling	Full Refund of Fee after deducting Rs. 5000=00 as processing Fee.
04.	After Spot Counselling	----- NIL -----

The candidate may submit an application for the cancellation of his/her admission and fee refund request by login to their counselling portal. The amount will be refunded to candidate in same bank/credit card account through which the fee was paid.

20. If any of the qualifying examination Board/University awards letter grades without providing an equivalent percentage of marks on the grade sheet, then the candidate must obtain a certificate from the Board/ University specifying equivalent marks/percentage and upload along with qualifying examination marksheet. In case, such certificate is not uploaded by the candidate, the decision of the University Admission Committee regarding his/her eligibility shall be final.
21. The allotment of seats through counseling will be carried out strictly in accordance with the MET - 2022 rank of the candidates, subject to the order of preference given for the seat and availability of seat in the category and their respective sub-category. However in case of M.Tech Programme, GATE qualified candidates will be given first preference and MET qualified candidates shall be admitted only against those M.Tech. seats which shall remain vacant after admitting GATE qualified candidates.
22. **No relaxation of confirmation fee will be given to any candidate at the time of granting admission.**
23. All information in connection with Admissions- 2022 shall be made available through the University website www.mmmut.ac.in. The candidates are advised to refer the website regularly/frequently, failing which MMMUT Gorakhpur will not be responsible for any loss due to the lack of communication.

Note: For detail information, University Admission Brochure-2022 shall be referred.

Online Counselling Process

Steps of the Online Counselling Process

The candidates are required to read the following steps of online counselling carefully before proceeding for online registration followed by online choice filling etc.

Step-1: Online Registration for Counselling

All the candidates eligible for counselling, will have to use their MET-2022 application form number, mobile number and email id to register for counselling through website "www.mmmut.ac.in".

Note:

If the personal data of the candidate is found incorrect at the time of online verification of certificates either at the time of reporting or at any later stage, the allotment of seat/ admission is liable to be cancelled and his/her university fee will be forfeited.

Step-2: Payment of Counseling Fee

After successful registration, the candidate must pay the **counselling Fee of Rs. 2000/-** (non-refundable) using online payment gateway before proceeding for document uploading at Step-3.

Step-3: Uploading of Documents

After successful payment of counselling fee, the candidate must upload all the required relevant documents online before proceeding for choice filling at Step-4. (before uploading the document, please refer point 12,13,16 and 17 of Information cum-Guidelines)

Step-4: Choice Filling

After successful uploading of documents, the candidate is required to fill the choices in order of his/her preference available as per his/her applied course for admission.

Step-5: Choice Locking

Once the choices are filled-in, the candidate is required to check the order of preference of choices thoroughly and if any alterations in the order of preference are required, rearrange them. Once the order of preference of choices are final, the candidate can lock the choices by clicking the submit button. Thereafter the candidate will receive an OTP on his/her registered email and mobile number which should be used for locking the choices finally.

After the choices are locked, candidates will not be able to change their choices under any circumstances. However, upto two day before the declaration of first round allotment of seats, the candidates may alter/add the choices by paying a fee of Rs. 1000/-. A request mail for this purpose will have to be sent at

correction@mmmut.ac.in from the registered mail-id of the candidate. A printable version of the list of documents uploaded, choices locked along with the terms and conditions agreed by the candidate at the time of registration will be displayed. Candidates must take a printout (hard copy) of printable document for his/her future references.

Registered candidates who do not fill any choices will not be considered for seat allotment. His/her registration fee will also not be refunded. The registered candidates who have filled the choices but forgotten to locked choices, their filled choices will be considered automatically locked and candidate will be considered for seat allotment.

Note: Please note that the choices (order of preference), once submitted and locked, are not allowed to be altered/modified under any circumstances. All rounds of allotment will use this locked choice for seat allotment. However, upto two day before the declaration of first round allotment of seats, the candidates may alter/add the choices by paying a fee of Rs. 1000/-. A request mail for this purpose will have to be sent at correction@mmmut.ac.in from the registered mail-id of the candidate.

Step 6: Seat Allotment

The final locked choices of the candidates would be processed centrally, and the result of seat allotment will be uploaded on the University Website.

Step 7: Deposition of Confirmation Fee

- The candidate is required to take the printout of the provisional allotment letter from their login, in case of seat allotment. There is no provision of sending allotment letter individually to the candidate by post.
- Candidates are required to pay complete Confirmation fee of **Rs. 40,000.00 (Rupees Forty Thousand only)** online using the payment gateway services within the stipulated time mentioned in the allotment letter, failing which the provisional admission offered to the candidate will be cancelled and the offered seat will be allotted to another candidate as per the merit. The candidature of such candidate shall not be considered in any subsequent round of seat allotment except spot counselling.

Step 8: Branch up-gradation

The candidate satisfied with the allotted branch as per his/her locked choices must give the consent to freeze the allotment at the time of payment of confirmation fee through counselling portal otherwise his/her seat allotment will be considered for upgradation in further round of seat allotment. However, the candidate can also freeze his/her allotted seat at later stage after satisfactory allotment.

Step 9: Deposition of remaining University Fee

Candidates are required to deposit remaining university fee after deducting confirmation fee at the time of registration/reporting for academic session 2022-23.

Step 10: Physical Document Verification

All the relevant and original documents will be verified at the time of physical reporting at University along with one set of self-attested copy of required documents, failing which the provisional admission offered will be cancelled and University fee will be forfeited.

**Tentative Schedule of MET-2022 Counselling
for
M.Tech**

S.N.	Activity	Sub Activity	Dates /Time*
1.	Choice Filling,	Start of online Registration	August 4, 2022/5:00 pm
2.	Document Uploading and Notification of	Counselling fee payment, Choice filling, Choice locking and Document Uploading and Verification Online.	August 10, 2022/ 5:00 pm
3.	Online Document Verification	Online Document Verification and Notification through Email about status of Online Document Verification.	Up to 12 August 2022/ 5:00 pm
4.	First Round	Round-1 seat allotment and display of seat allotment result	13 August 2022/03:00 pm
5.	Seat Allotment	Online fee (Seat Confirmation Fee) deposit	13 August 2022/03:30 pm to 17 August 2022/ 05:00 pm
6.	Second Round	Round-2 seat allotment and display of seat allotment result	19 August 2022/03:00 pm
7.	Seat Allotment	Online fee (Seat Confirmation Fee) deposit	19 August 2022/03:30 pm to 22 August 2022/05:00 pm
8.	Physical Reporting	Physical Reporting of admitted candidates at University (Round-1 and Round-2)	Sept. 7, 2022

Documents Required at the time of Uploading

At the time of document uploading, scanned copy of following original documents shall be required.

1. Certificate of High school or equivalent examination for verification of date of birth.
2. The candidates seeking admission in **M.Tech** should upload the scanned copy of original marksheet of their qualifying examination. In case the result of the qualifying examination is awaited till the date of uploading the scanned copy of original documents, due to any reason whatsoever, shall have to upload an undertaking (Format given at the end of this document) that they will produce/upload their original documents on or before October 31, 2022. In case of non-fulfilment of the eligibility conditions by the stipulated time, the admission shall be cancelled and the University fee will be forfeited whatsoever the reason may be.
3. **Category certificate for EWS candidate** issued by the competent authority **issued after March 31, 2022**, if applicable, on prescribed format available in University Admission Brochure-2022.
4. **Category certificate for OBC candidate** issued by the competent authority, if applicable, on the prescribed format given in University Admission Brochure-2022 and **issued after March 31, 2022** (mandatory due to the condition of the creamy layer of the society).
5. **Category certificate for SC/ST candidate** issued by the competent authority, if applicable, on the prescribed format given in University Admission Brochure-2022.
6. A **medical fitness certificate** as prescribed in University Admission Brochure-2022 available on university website at the time of reporting to the University.

Important Note:

1. Following Candidates are not eligible to participate in various rounds of seat allotment:
 - a. Candidates who have not registered within stipulated time in spite of having good merit rank.
 - b. Candidates who have registered but not uploaded relevant documents within stipulated time.
 - c. Candidates who have registered and uploaded relevant documents but not filled the choices within stipulated time.
 - d. Candidate failed in online document verification.

Seat Matrix for Admission to M.Tech. Courses through MET-2022 and GATE Merit

S.N.	M.Tech Programmes (Specialization)	Intake	OP	EWS	OBC	SC	ST
1	Hill Area Development Engineering	22	9	2	6	4	1
2	Environmental Engineering	23	10	2	6	5	0
3	Seismic Design and Earthquake Engineering	22	9	3	6	4	0
4	Structural Engineering	23	10	2	6	5	0
5	Computer Science and Engineering	23	10	2	6	5	0
6	Information Technology	22	10	2	6	4	0
7	Power Electronics and Drives	23	10	2	6	5	0
8	Control and instrumentation	22	10	2	6	4	0
9	Digital System	23	10	2	6	5	0
10	Communication Engineering	22	10	2	6	4	0
11	Computer Integrated Manufacturing	23	10	2	6	5	0
12	Energy Technology and Management	22	10	2	6	4	0
	Total	270	118	25	72	54	1

GATE qualified candidates will be given first preference and MET qualified candidates shall be admitted only against those M.Tech. seats which shall remain vacant after admitting GATE qualified candidates.

UNDERTAKING BY CANDIDATE

(Whose Result of Qualifying Examination is awaited)

Date: _____

I _____ son/daughter of
_____ seeking admission in _____
hereby submit my undertaking that I will produce/upload the evidence of having passed
the qualifying examination securing the minimum passing marks as prescribed by the
University by October 31, 2022. I am fully aware that if I fail to submit/upload the
required document on or before October 31, 2022, my admission will be cancelled and
no claim to refund the fee will be made by me whatsoever the reason may be.

Counter Signed by Father/ Guardian

Signature of the Candidate

MET-2022 Roll No _____

Mo. No. _____

Email Id _____

Address _____
