Information-cum-Guidelines
for
Admission to B.Tech. First Year Programme through
JEE MAIN-2020 qualified candidates having State Code of Eligibility other than Uttar Pradesh

1. All the eligible candidates for JEE Main-2020 qualified candidates having State Code of Eligibility other than U.P. may apply for admission in B.Tech. (First Year) at M. M. M. University of Technology, Gorakhpur for the session 2020-21 as per their eligibility in below B.Tech. programmes

    1) Civil Engineering
    2) Computer Science & Engineering
    3) Electrical Engineering
    4) Electronics & Communication Engineering
    5) Mechanical Engineering
    6) Chemical Engineering
    7) Information Technology

2. Registration & online fee payment will be done through the website www.mmmut.ac.in by paying online counselling registration fee Rs. 2000/- (Non-Refundable)

3. Candidates are advised to read these guidelines carefully, check their eligibility and applicable reservation category etc. before filling and submitting the online registration form.

4. **Academic Eligibility for admission to First year B.Tech.** Programme at MMMUT, Gorakhpur is: The candidate should have passed 10 + 2 examination with at least 55% marks (50% in case of candidate belonging to SC/ST category) and with at least 60% average marks (55% in case of candidate belonging to SC/ST category) in Mathematics, Physics and Chemistry.

5. Accepting admission in MMMUT Gorakhpur implies acceptance by the candidate and his/her parents/guardians with all the provisions given in the guidelines. Any change in the rules, regulations, fee etc. of the University shall apply mutatis mutandis to the admitted candidates.

6. After provisional admission, all the relevant original documents will be verified at the time of physical reporting at University along with one set of self-attested copy of required documents, failing which the provisional admission offered will be cancelled and University fee will be forfeited.

7. The candidates must upload the scanned copy of original marksheet of their qualifying examination.

8. The claim made by the candidate in the application form submitted and candidate fails to upload the relevant documents against her/his claim in application form within stipulated time, will be liable for rejection of that claim and allotment of seats will be done as per modified record of the candidate.

9. If any information (document/declaration etc.) given/uploaded/submitted by the candidate is found false at any stage, his/her admission shall be cancelled, his/her deposited University fee will be forfeited and he/she may be liable for prosecution under the law. In case of any legal dispute, the jurisdiction will be limited to Gorakhpur court only.

10. The candidate must himself/ herself ensure his/her eligibility for admission to B.Tech. programme at MMMUT, Gorakhpur.

11. The candidate has to deposit the confirmation fee of Rs. **40,000.00 (Rupees Forty Thousand only)** within stipulated time after the seat allotment, failing which his/her allotted seat will be cancelled, and he/she cannot participate in subsequent rounds of seat allotment.

12. If a candidate wants to withdraw his / her candidature after seat allotment and depositing the confirmation fee, then the University Fee refund policy shall be applicable for the refund of fee (available at the end of this document.

13. If any of the qualifying examination Board/University awards letter grades without providing an equivalent percentage of marks on the grade sheet, then the candidate must obtain a certificate from the Board/ University specifying equivalent marks/percentage and upload along with qualifying examination marksheet. In case, such certificate is not uploaded by the candidate, the decision of the University Admission Committee regarding his/her eligibility shall be final.

14. The allotment of seats through counseling will be carried out strictly in accordance with the CRL rank of the candidates, subject to the order of preference given for the seat and availability of seat.

15. **No relaxation of Confirmation fee will be given to any candidate at the time of granting admission.**

16. All information in connection with Admissions- 2020 shall be made available through the University website www.mmmut.ac.in. The candidates are advised to refer the website regularly/frequently, failing which MMMUT Gorakhpur will not be responsible for any loss due to the lack of communication.

17. Only those candidates who have successfully registered online, uploaded the requited documents and locked their choices will be considered for various rounds of counselling for the seat allotment. There is no provision to change/modify the locked choices at any stage of the counselling. No fresh candidate will be allowed to register for counselling after the last date of the registration, as per the counselling schedule available at the website.

18. Seats are available in different categories as per following matrix in six disciplines of B.Tech. First Year:

Seat Matrix for admission through JEE Main-2020 (Other State)

Branch	Number of Seats
Civil Engineering	15
Computer Science & Engineering	15
Electrical Engineering	15
Electronics & Communication Engineering	15
Mechanical Engineering	15
Chemical Engineering	7
Information Technology	8
Total	**90**

19. The ranks of all the applicants provided by the JEE Apex Board will be used for seat allotment.

Note: *For detail information, University Admission Brochure (MET-2020) shall be referred*

Online Counselling Process

Steps of the Online Counselling Process

The candidates are required to read the following steps of online counselling carefully before proceeding for online registration followed by online choice filling etc.

Step-1: Online Registration

All candidates, qualified in JEE MAIN-2020 and fulfilling the eligibility criteria as mentioned in Admission Brochure-2020, are eligible to apply online through website "www.mmmut.ac.in" by creating **password** through registration link and then log in using **email-id/**password to proceed for Step-2.

Step-2: Filling of Information

Using Email-id as **User-id** and **Password** (*generated at Step-1),*enter all the details i.e. JEE MAIN-2020 Roll Number, Name, Father's Name, Mother's Name, Date of Birth, Gender, State Eligibility Code, JEE MAIN-2020 Rank, Aadhaar Card Number, Permanent Address etc. including mobile number as displayed in application form.

Note :

- It is solely the responsibility of the candidates to verify that their personal data, Gender etc. are consistent with the information provided in the JEE MAIN-2020 application form. MMMUT is not responsible for any omissions in the details and its consequences thereafter.

- If the personal data of the candidate is found incorrect at the time of document verification at any later stage, the allotment of seat/ admission is liable to be cancelled.

Step-3: Uploading of Photo, scanned Score Card (JEE MAIN-2020 Result) and Signature

After submitting the information of Step-2, the candidate must upload his/her photograph and scanned signature, each having size between 5 KB to 15 KB and the Score Card having max. size less than 2 MB. Please check the preview of photo, signature and Score Card to ensure the quality of uploaded photo/signature/Rank Card before proceeding to step 4.

Step-4: Payment of Counseling Fee

After successful registration, the candidate must pay the **counselling Fee of Rs. 2000**/- (non-refundable) using online payment gateway before proceeding for document uploading at Step-5.

Step-5: Uploading of Documents

After successful payment of counselling fee, the candidate must upload all the required relevant documents online before proceeding for choice filling at Step-6.

Step-6: Choice Filling

After successful uploading of documents, the candidate is required to fill the choices in order of his/her preference available as per his/her applied course for admission.

Step-7: Choice Locking

Once the choices are filled-in, the candidate is required to check the order of preference of choices thoroughly and if any alterations in the order of preference are required, rearrange them. Once the order of preference of choices are final, the candidate can lock the choices by clicking the submit button. Thereafter the candidate will receive an OTP on his/her registered email and mobile number which should be used for locking the choices finally.

After the choices are locked, candidates will not be able to change their choices under any circumstances. A printable version of the list of documents uploaded, choices locked along with the terms and conditions agreed by the candidate at the time of registration will be displayed. Candidates must take a printout (hard copy) of printable document for his/her future references.

Registered candidates who do not fill any choices will not be considered for seat allotment. His/her registration fee will also not be refunded. The registered candidates who have filled the choices but forgot to locked choices, their filled choices will be considered automatically locked and candidate will be considered for seat allotment.

Note: Please note that the choices (order of preference), once submitted and locked, are not allowed to be altered/modified under any circumstances. All rounds of allotment will use this locked choice for seat allotment.

Step 8: Seat Allotment

The final locked choices of the candidates would be processed centrally, and the result of seat allotment will be uploaded on the University Website.

Step 9: Deposition of Confirmation Fee

- The candidate is required to take the printout of the provisional allotment letter from their login, in case of seat allotment. There is no provision of sending allotment letter individually to the candidate by post.

- Candidates are required to pay complete Confirmation fee of **Rs. 40,000.00 (Rupees Forty Thousand only)** online using the payment gateway services within the stipulated time mentioned in the allotment letter, failing which the provisional admission offered to the candidate will be cancelled and the offered seat will be allotted to another candidate as per the merit. The candidature of such candidate shall not be considered in any subsequent round of seat allotment except spot counselling.

Step 10: Branch up-gradation

The candidate desirous to upgrade the allotted branch as per his/her locked choices must give the consent for branch up gradation at the time of payment of confirmation fee through counselling portal only. If the candidate does not opt for upgradation, his/her seat allotment will be considered as final and no upgradation request will be entertained at any stage.

Step 11: Deposition of remaining University Fee

Candidates are required to deposit remaining university fee after deducting confirmation fee at the time of registration/reporting for academic session 2020-21.

Step 12: Physical Document Verification at University

After provisional Admission, all the relevant and original documents will be verified at the time of physical reporting at University along with one set of self-attested copy of required documents, failing which the provisional admission offered will be cancelled and University fee will be forfeited.

Tentative Schedule of JEE Main-2020 (Other State) Counselling
for
B.Tech.-I

S.N.	Activity	Sub Activity	Dates /Time
1	Registration, Choice Filling, Document Uploading and Notification of Online Document Verification	Display of Initial Seat Matrix to show the total availability of Seats in Various Categories and Sub-Categories	October 1, 2020/ 05:00 pm
2		Start of online Registration, Counselling fee payment, Choice filling, Choice locking and Document Uploading and Verification Online.	October 6, 2020/10:00 am
3		End of online Registration, Counselling fee payment, Choice filling, Choice locking and Document Uploading.	October 24, 2020/ 5:00 pm
4		End of Online Document Verification and Notification through Email about status of Online Document Verification.	October 26, 2020/ 5:00 pm
5	First Round Seat Allotment	Round-1 seat allotment and display of seat allotment result	October 29, 2020/03:00 pm
6		Online fee (Seat Confirmation Fee) deposit	October 29, 2020/03:30 pm to November 2, 2020/ 05:00 pm
7	Second Round Seat Allotment	Round-2 seat allotment and display of seat allotment result	November 4, 2020/ 10:00 am
8		Online fee (Seat Confirmation Fee) deposit	November 4, 2020/ 10:30 am to November 6, 2020/ 05:00 pm
9	Third Round Seat Allotment	Round-3 seat allotment and display of seat allotment result	November 8, 2020/ 10:00 am
10		Online fee (Seat Confirmation Fee) deposit	November 8, 2020/ 10:30 am to November 10, 2020/ 05:00 pm
11	Fourth Round Seat Allotment	Round-4 seat allotment and display of seat allotment result	November 12, 2020/ 10:00 am
12		Online fee (Seat Confirmation Fee) deposit	November 12, 2020/ 10:30 am to November 16, 2020/ 05:00 pm
10	Subsequent Rounds of Seat Allotment	Announced Latter. Please keep watching the University website www.mmmut.ac.in for related information	

Documents Required at the time of Uploading

At the time of *document uploading, scanned copy of* following original documents shall be required.

1. Certificate of High school or equivalent examination for verification of date of birth.

2. The candidate seeking admission in **B.Tech-I** must upload the scanned copy of original marksheet of the qualifying examination.

3. A **medical fitness certificate** as prescribed in Admission Brochure, MET-2020 available on university website at the time of reporting to the University.

Important Note:

1. Following Candidates are not eligible to participate in various rounds of seat allotment:
   a. Candidates who have not registered within stipulated time in-spite of having good merit rank.
   b. Candidates who have registered but not uploaded relevant documents within stipulated time.
   c. Candidates who have registered and uploaded relevant documents but not filled the choices within stipulated time.
   d. Candidate failed in online document verification.

Madan Mohan Malviya University of Technology Gorakhpur
Admissions 2020-2021 Refund Policy

This is for the information to all the candidates who have applied for admission through MET-2020 in Madan Mohan Malaviya University of Technology Gorakhpur in session 2020-21 that the following refund policy shall be applicable in case a candidate withdraws his/her admission.

1. B Tech IInd Year (Lateral)/ BBA/MCA/ MBA/M Tech/ MSc candidates

Expected last date of admission: 19th October 2020

S No.	Date of Receipt of Application	Amount to be refunded
1.	15 days or more before the formally notified last date of admission i.e. till 4th October 2020	After deducting Rs. 5000/- out of the fee deposited
2.	Less than 15 days before the formally notified last date of admission i.e. 5th October-18th October 2020	90% of the fee deposited (Minimum deduction of Rs5000/-)
3.	15 days or less after the formally notified last date of admission i.e. 19th October-3rd November 2020	80% of the fee deposited
4.	30 days or less after the formally notified last date of admission i.e. 4th November-19th November 2020	50% of the fee deposited
5.	More than 30 days after the formally notified last date of admission after 19th November 2020	NIL

2. B Tech I^st Year (All Branches) candidates

Expected last date of admission: 17th November 2020

S No.	Date of Receipt of Application	Amount to be refunded
1.	15 days or more before the formally notified last date of admission i.e. **till 2nd November 2020**	After deducting Rs. 5000/- out of the fee deposited
2.	Less than 15 days before the formally notified last date of admission i.e. 3rd November-16th November 2020	90% of the fee deposited (Minimum deduction of Rs5000/-)
3.	15 days or less after the formally notified last date of admission i.e. **17th November-2nd December 2020**	80% of the fee deposited
4.	30 days or less after the formally notified last date of admission **3rd December-17th December 2020**	50% of the fee deposited
5.	More than 30 days after the formally notified last date of admission after 17th December 2020	NIL

3. Process for withdrawal/cancellation of admission and fee refund

(i)	The candidate may submit an application for the cancellation of his/her admission and fee refund request in the office of Admission Cell only (either in person or speed/registered post) where the date and time of receipt of application will be recorded for the fee refund. The candidate must attach the copies of the Admission offer letter, confirmation fee deposit receipt, and self-signature copy of his/her photo ID. The university will not be responsible for any postal delay. The working hours of Admission cell office is 9:30 am to 5:00 pm (on all working days except Saturday) & 9:30 am to 1:00 pm (on Saturday only).
(ii)	However, the candidate may send an application for the cancellation of admission and fee refund through the candidate's registered e-mail as filled in application form of MET-2020 to **met@mmmut.ac.in** along with the scanned copies of Admission offer letter, the fee deposit receipt, and self-signature copy of his/her photo ID. The date and time of received e-mail will be recorded for deciding the amount of fee refund to the candidate. Email received after 5.00 pm will be treated as the next day. University will not be responsible for bouncing back of email/not receipt of the email.
(iii)	**Any cancellation request sent through other than the candidate's registered email as filled in the application form of MET-2020 will not be entertained.**

Important Note: Application for the cancellation of admission and fee refund through the candidate's registered e-mail received after 5.00 pm will be treated as the next day.

(Prof. S. P. Singh)
Coordinator, Admission Cell