



Soncepts Software Solutions Pvt. Ltd.

104-Gulmarg Apartments, 5-Jopling Road  
Lucknow-226001 Uttar Pradesh, India  
Tel: +91 522 3919755 Fax: +91 522 4003260  
Email: customers@soncepts.com | Website: www.soncepts.com

## INVOICE

## Bill To:

The Controller of Finance,  
Madan Mohan Malviya University of Technology,

Invoice No.: SSS/06/2016-17/30  
Invoice Date: 18/06/2016  
Company's Vat Tin No: 09350006582  
Company's Service Tax No: AALCS1060NST001  
CIN: U72200UP2007PTC033605  
PAN No.: AALCS1060N

Sl. No.	Particulars	Quantity	Rate (Rs.)	Amount (Rs.)
1	University management ERP, Second Stage Payment ( 35% of Rs. 3253300 order value ) with ref to MOU against the order no. MUT/TEQIP/01/2015 Dates : 06-04-2015			1138655.00
Total Amount ( In Figures ):				1138655.00
Total Amount ( In words ) : Rs. Eleven Lac Thirty Eight Thousand Six Hundred Fifty Five Only				

Bill verified first time for  
Quality & Quantity of payment  
Raj

*[Signature]*  
COUNTERSIGNED

For Soncepts Software Solutions Pvt. Ltd.

(Authorized Signatory)

## Terms and Conditions:

1. Payment should be made by At Par Account Payee Cheque / Draft / Pay Order in favor of "Soncepts Software Solutions Pvt.Ltd.".
2. Payment should be made within 7 days from the date of Invoice.
3. Details of direct bank transfer. SBI A/C no 31855109391, IFS Code: SBIN0006496, Branch: M.G.MARG, Lucknow-226001 Uttar Pradesh, India
4. Please write Invoice number at the back of the payment cheque.

## Soncepts Software Solutions Pvt. Ltd.

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Lucknow-226001 Uttar Pradesh, India  
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## INVOICE

## Bill To:

The Controller of Finance,  
Madan Mohan Malviya University of Technology,  
Gorakhpur- 273010 (U.P.) India

Invoice No.: SSS/07/2015-16/6  
Invoice Date: 01/07/2015  
Company's Vat Tin No: 09350006582  
Company's Service Tax No: AALCS1060NST001  
CTN: U72200UP2007PTC023605  
Reference No.:

Sl. No.	Particulars	Quantity	Rate (Rs.)	Amount (Rs.)
1	University management ERP, First Stage Payment (25% of Rs. 32,53,300 order value) with Ref to MOU against the Order No. MUT/TEQIP/01/2015 Dated: 06-04-2015.			813325.00
Total Amount ( In Figures ):				813325.00
Total Amount ( In words ) : Rs. Eight Lac Thirteen Thousand Three Hundred Twenty Five Only				

Bill Verified first time for  
Quality & Quantity for payment.

C/S

Rmohan  
20/7/15

Dr. P. K. Singh  
Coordinator TEQIP  
M.M.M. University of Technology  
Gorakhpur-273010

Bill entered in Central stock book  
No. 2414 On Page No. 20.....  
for R. S. 8,13,325.00

(Jagdish Singh) Counter Signed  
Store Keeper (Stores Officer)  
22-07-15

PRE-RECEIPTED

(Rupees Eight lacs, thirteen thousand,  
Three Hundred & twenty five)  
Only.

This is to acknowledge receipt of a sum of Rs. \_\_\_\_\_ via Cheque/DD no. \_\_\_\_\_ Dt: \_\_\_\_\_ from The  
Controller of Finance, Madan Mohan Malviya University of Technology, Gorakhpur- 273010 (U.P.) India against Invoice No.: SSS/07/2015-  
16/6. Dt: 01/07/2015

For Soncepts Software Solutions Pvt. Ltd.

## Terms and Conditions:

1. The bill is issued on credit basis. The bill is not to be paid before the due date.
2. Payment should be made within 15 days from the date of invoice.
3. The bill is not to be used for any other purpose.
4. The bill is not to be used for any other purpose.





मदन मोहन मालवीय प्रौद्योगिकी विश्वविद्यालय  
गोरखपुर-273010 (उ०प्र०) भारत

(पूर्ववर्ती मदन मोहन मालवीय इंजीनियरिंग कालेज, गोरखपुर)  
30 प्र० सरकार के अधिनियम संख्या 22/2013 द्वारा स्थापित

Madan Mohan Malaviya University of Technology  
Gorakhpur - 273010 (U.P.) India

(Formerly : Madan Mohan Malaviya Engineering College, Gorakhpur)  
Established by Act no. 22 of 2013 of U.P. Govt.

Telephone No.: 0551-2273958

Fax No.: 0551-2270011

Website: www.mmmut.ac.in

**WORK ORDER**

No. MUT/TEQIP / 01 / 2015

Dated: 06-04-2015

To,

M/s Soncepts Software Solutions Pvt. Ltd.  
104- Gulmarg Apartments, 5- Jopling road,  
Lucknow-226001

Sub:

Develop, implement, operationalize and maintain a use-friendly, interactive, LAN based and Web- enabled computerized management information system for functioning of all university activities

Ref.:

As per your quotation no. SSSPL/MMMUT-ERP/2014-2015/900 dated 20<sup>th</sup> October, 2014

Dear Sir,

With reference to the above, work order for the following stores is being placed with your firm in accordance with the terms and conditions mentioned below:-

S.N.	Description	Unit	Qty.	Rate per Unit (Rs.)	Total Cost (Rs.)
01.	Development of LAN based and Web-based University Management System-An ERP Solution	01	01		
	<b>Blocks:-</b>				
	Administrative Block			Rs. 18,26,700.00	
	Academic Block			Rs. 4,08,900.00	
	Central Services			Rs. 7,63,300.00	
	Hostel Systems			Rs. 2,54,400.00	
	<b>Total Amount</b>				<b>Rs. 32,53,300.00</b>

**Terms & Conditions:-**

1. As per Terms of Reference (ToR) & MOU document.
2. Bill of the cost in Triplicate duly pre-receipted may be drawn in favour of Controller of Finance, Madan Mohan Malaviya University of Technology, Gorakhpur.
3. The above rate is nett and inclusive of all freight, octroi and other expenses.
4. The supply shall be made on F.O.R. University basis.
5. All disputes Subject to Jurisdictions of Gorakhpur Court Only.

Letter no. & date: as above

Copy to:-

1. PA to Hon'ble Vice Chancellor
2. Registrar, MMMUT
3. Office of Controller of Finance
4. Chairman, ITRC
5. Stores Officer

Controller of Finance

Controller of Finance

कार्यालय  
तकनीकी शिक्षा गुणवत्ता सुधार कार्यक्रम  
मदन मोहन मालवीय प्रौद्योगिकी विश्वविद्यालय  
गोरखपुर।

पत्रांक / मा0प्रौ0वि0 / टेक्विप / 270 / 2016

दिनांक 31.08.2016

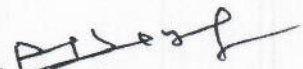
वित्त नियंत्रक

कृपया संलग्न बिल के आधार पर फर्म को भुगतान करने का कष्ट करें। उक्त का वहन टेक्विप के "Institutional Management Capacity Enhancement" मद से किया जायेगा। भुगतान की वित्तीय स्वीकृति दिनांक 30.08.2016 को प्राप्त है (छायाप्रति संलग्न)। पूर्ण विवरण निम्नवत् है।

क्र० सं०	फर्म का नाम	बिल संख्या	धनराशि
1.	M/s Soncepts Software Solutions Pvt. Ltd. 104 Gulmarg Apartments, 5-Jopling Road, Lucknow-226001	SSS / 06 / 2016-17 / 30 18.06.2016	5,69,328.00,
कुल योग			5,69,328.00

उक्त का वहन टेक्विप के आपरेशन एण्ड मेंटीनेन्स मद से किया जायेगा।

संलग्नक: यथोपरि।

  
(पी०के० सिंह)  
समन्वयक, टेक्विप  
mlc @ jn





उत्तर प्रदेश UTTAR PRADESH

CH 094455

Memorandum of Understanding

This MOU is made on 21-3-2015 between Madan Mohan Malaviya University of Technology, Gorakhpur, Uttar Pradesh through its Controller of Finance herein called as the MMMUT and M/s Concepts Software Solutions Pvt. Ltd. having its office at 104- Gulmarg Apartments, 5- Jopling road, Lucknow-226001 hereinafter referred as "Contractor".

Whereas MMMUT is desirous of availing the services of the Contractor enumerated in this MOU for development of University Management System - An ERP Solution as per the Work Order No.      Dated :     

The terms and conditions of the assignment are given hereunder.

1. Services:

Create a LAN based and web-enabled Monitoring and Evaluation Framework in consultation with MMMUT and to:

- I. Develop, implement, operationalize and maintain a use-friendly, interactive, LAN based and Web-enabled computerized management information system for functioning of all university activities. This system should provide suitable flexible interactive user-friendly tools to allow collection of inputs from various stakeholders, produce standard reports, and allow specialized queries to track all aspects of activities of University and their progress at any time. The MIS will monitor all key inputs and activities of the University.
- II. Improve governance by enhancing transparency, fast delivery and accuracy by embedding best practices and procedures into the operations, doing away with non-value adding redundant processes in the current existing and establishing excellence in the University.

*For Controller*

*Hemant*



- III. Integrate all its activities into the Enterprise Resource Planning software to be developed in phased manner.

The activities can be broadly categorized as below:

- a) All internal operations of the University (e.g. General Administration, HR, Finance & Accounts, Procurement, Stores, Facilities, Business Process Management i.e. work flow through files, appointment of members for different committees, examiners, experts, boards and other bodies, RTI Act responses etc).
- b) All the administrative services to the key stakeholders :
  - I. Students (Admission, Examination, Result, mark sheet, transcript, all certificates of different kinds, transition, Degree and all activities concerning students etc.)
  - II. Faculty and staff (Personal information, Leaves, Service, Benefits, salaries details academic accomplishments research, patents, extension activities etc.)
  - III. Employees
  - IV. Alumni
- c) All academic activities (Admission, time-table, teaching, learning, curriculum development, assignments, tutorials, quizzes, examination schedule, attendance monitoring, general proficiency, evaluation, periodic project, dissertation evaluation, final submission and its evaluation, question paper/question banks, continuous evaluation, end semester evaluation, training project, examinations life cycle and result etc.)
- d) All activities related to library (Books, magazines, Journals, Videos, Provision of extension services through video conferencing, broadcast, telecast, webcast, other learning resources and user management)
  - i. Develop Student, employees, parent employers and alumni portals
  - ii. Develop services like bulletin board and audit trails.
  - iii. Create a service oriented environment for students, faculty and staff to achieve excellence in Technical Education and Research.
  - iv. Make the University family (Management Faculty, Staff and Students) free from routine paper based activities and enabling them to focus on its core activities related to technical education and research. Final hard copy documentation to be made at one place in the offices designed as repositories while electronics storage be made simultaneously at two different places.
  - v. Be fully web-enabled including all the network and cyber security features.
  - vi. Have a robust set of communication monitoring and reporting tools.
  - vii. Utilize modern work flow capabilities in streaming interactions among functional processes.
  - viii. Provide application development tools to support the continuous development/refinement of application
  - ix. Provide interactive validations of data entry by users.
  - x. Allow timely, secure and transparent storage of data, easy handling of storage, processing and retrieval of large quantities of data, flow of information searching and sorting of specific information uniformly, accurately & quickly and easy generation of reports.

*Signature*  
*Heena*



## 2. Detailed Scope of Work

### 2.1 System Requirement Specification (SRS)

The complete set of information to be captured will be finalized during the SRS phase. The consultant will prepare a project blueprint covering all the aspect such as complete hardware and software requirement on the basis of cloud any other state of the art technology.

The various department /sections in MMMUT are mentioned below to have an idea about the scope of SRS.

#### Administrative Block

- Vice- Chancellor's Office
- Registrar Office
- Controller of finance
- Dean's Office
- Controller of Examination
- Academic Section
- Examination Cell
- Account & Audit Section
- Stores Section
- Purchase Section
- University Admission Cell
- Administrative Section
- Legal Section

- Information Cell

#### Academic Department

- Department of Applied Science
- Department of Mechanical Engineering
- Department of Civil Engineering
- Department of Electrical Engineering
- Department of Computer Science & Engineering
- Department of Electronics and Communication Engineering

Number of departments is likely to increase up to 30

- Other Allied services including horticulture ,security and Maintenance, medical, vehicle, control, testing & consultancy etc. as prescribed by the university.

#### Central Services

- Work shop
- Library
- Training and placement Cell
- Guest House/Transit Accommodation
- Estate Office
- Student Activity Center
- IT Resource Center

#### Hostel System

- All Boys and Girls Hostels

### 2.2 LAN based and web enabled system

The broad and indicative list of the desirable features of MIS includes,

- To be developed as web based application with Graphic User Interface(GUI).
- To be designed on evolutionary mode to accommodate the possible future expansion of the system or meet future requirements arising.
- To ensure portability of the system to multiple platforms
- The MIS must ensure compatibility with respect to CPU architecture, operating system/browser etc and also with the existing information and system in use at the institution level

*Handwritten signatures:*  
A. K. Singh  
Hemant



- To be able to generate reports and performance indicators in a text as well as graphic form (such as bar chart, pie chart or line graphs) to aid decision makers in definite manner.
- To embed security measures against the data hacking/tampering, data access and data in transit etc.
- To have conditional access to the nominated person with defined level of access and appropriate security.
- To capture data at source and there must be enough validation checks and cross check which will prevent spurious data to be entered.
- To incorporate general utilities like email, search option, number of hits etc.
- All activities related to intranet and mailing solution etc.

### 2.3 Training and Capacity building

Training of the users of the university Management System is an integral component of the MIS Implementation.

- The objective of the training program will be to orient the users regarding the hardware and software of the MIS and all the functionality of University Management System as per the type of users. Data Entry, Usage, entering data in to the MIS at their level, and troubleshooting with the help of the user's manual be developed for the purpose and generation of outputs.
- The consultant will develop a training kit and user's manual for training purposes and as a reference guide for the users of the MIS. The user's manuals will include a complete description of the MIS System and operating instructions
- **Technical Training:** Technical training is sufficient numbers shall be provided by the consultant as per requirements of MMMUT.
- **USER Acceptance Testing (UAT) Plan:** The consultants are expected to give a detailed UAT plan for the MIS evolved through at-least two rounds. Although the UAT shall be the responsibility of the MMMUT the consultant shall provide hand holding support in finalizing the test cases for the UAT and also undertaking these tests on behalf of MMMUT to show the complete functionality of the system.

### 3. Terms of the MOU:

Commencement and completion of the MOU shall be as under.

#### (i) Effectiveness of MOU.

The MOU shall come into force with effect from the date of the signing of the agreement.

#### (ii) Expiration of the MOU:

The MOU shall be expired with the satisfactory completion of the assignment and submission of "Deliverables" as finalized in the SRS Documents with UAT Document and 3 years warranty thereafter for any bugs and support in relation to the working of the University management System.

*[Handwritten signatures]*



#### 4. Terms of Payment:

- a. Phase I – After submitting and approval of SRS Document and Completion of Students Registration and Counseling Module – 25%
- b. Phase II – After installation of software at University Server – 35%
- c. Phase III – After Training completion – 20%
- d. Phase IV- After completion of first year Maintenance – 7.5%
- e. Phase V- After completion of second year Maintenance – 7.5%
- f. Phase VI- After completion of third year Maintenance – 5%

#### 5. Program for the Assignment:

The Work has been divided into three phases till the implementation and then three years warranty to be provided by the Contractor.

**Phase I** – Time Duration: 60 working days starting within 7 days of signing of agreement

Work Details : Submission of SRS report with UAT reports for approval from MMMUT management with ref to the point no 2 above ( i.e. Detailed Scope of Work).

**Phase II**– Time Duration : 150 working days after the date of approval of SRS document

Work Details : Development of the system specified in the approved SRS Document.

**Phase III**– Time Duration : 30 working days

Work Details : Implementation of the system and Training to the MMMUT Staff as per the training schedule provided by MMMUT.

Time duration specified above is in relation to the information and support provided by the concerned officials of the university and the work specified in point no 2 ( Detailed scope of work)

The software development work assigned must be started in next 7 days in the premises of the MMMUT after the award of the Work Order

#### 6. Sub letting of Assignment:

In no case the Contractor shall sublet this MOU to any other contractor or firm.

*For Contractor*

*Heena*

## Force Majeure

i. Force majeure is herein defined as any cause which is beyond the control of the Contractor or the Purchaser as the case may be, which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as:

- a. natural phenomena including, but not limited to floods, droughts, earthquakes and epidemics.
- b. acts of any Government, domestic or foreign, including, but not limited to was, declared or undeclared, priorities, quarantines embargoes.

provided either party shall within fifteen (15) days from the occurrence of such a cause notify the other in writing of such causes.

ii. The Contractor or the Purchaser shall not be liable for delays in performing his obligations resulting from any forces majeure cause as referred to and/or defined above. The date of completion will be extended by a reasonable time.

For Madan Mohan Malaviya University of Technology

For Soncepts Software Solutions Pvt. Ltd.

Name :

Signature:

Date:

(Controller of Finance)

Name : HEMA AGRAWAL

Signature:

Date: 21-03-2015

(Director Finance)

Witness-1:

Name :

Signature:

Date:

Witness -2:

Name :

Signature:

Date:

Witness-1:

Name : SUBHASH AGRAWAL

Signature:

Date: 21-03-2015

Witness -2:

Name :

Signature:

Date: 21-03-2015