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मदन मोहन मालवीय प्रौद्योगिकी विश्वविद्यालय  
गोरखपुर-273010 (उ०प्र०) भारत  
**Madan Mohan Malaviya University of Technology**  
Gorakhpur – 273010 (U.P.) India  
(Formerly: Madan Mohan Malaviya Engineering College, Gorakhpur)  
**(Ranked-183 in Engineering Category of NIRF-2020)**  
**(CSE, EE, ME and Civil Engg. are accredited by NBA)**

Dated: ...../...../.....

To,  
The \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Sub: Industrial Training/Internship during Summer/Winter Vacation (Session .....)**

Dear Sir,

We are pleased to introduce the Madan Mohan Malaviya University of Technology, Gorakhpur established as Non-Affiliating Technological University by U.P. Govt. after reconstituting Madan Mohan Malaviya Engineering College, Gorakhpur which was established in 1962. The University offers B.Tech., BBA and M.Tech., M.B.A., M.C.A., M.Sc. Physics (Specialization in Electronics), M.Sc. Maths (Specialization in Computing) and Ph.D. programme in all disciplines.

In respect to aforesaid subject, it is to inform you that Mr./Ms. \_\_\_\_\_, a student of M.B.A/B.B.A of \_\_\_\_\_ Year of Madan Mohan Malaviya University of Technology, Gorakhpur, is interested to undergo Industrial Training/Internship at your esteemed organization during summer/winter vacation for a period of \_\_\_\_\_ days *i.e.* from \_\_\_\_\_ to \_\_\_\_\_.

On behalf of the University, We take this opportunity to solicit a request to kindly grant necessary permission for the industrial training to aforesaid student(s) and oblige us. **It is important to mention that the students will themselves bear all the expenditure, risk and responsibilities during their training period, however the organization may pay stipend if deems fit.**

Thanking you,

**Head of Department**

Name of Concerned Department:

E-mail of concerned HOD:

**Professor**

(Training and Placement)

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